

Manchester City Council Report for Information

Report to: Resources and Governance Scrutiny Committee – 12 January 2021

Subject: Overview Report

Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Team Leader- Scrutiny Support
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Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course	Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide a response to this recommendation, once a revised budget has been agreed.	Carol Culley Cllr Ollerhead
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Deb Clarke Shawna Gleeson

3 Nov 2020	RGSC/20/46 Council's Medium Term Financial Plan and Strategy for 2021/22	To request for further information on the sale and leaseback proposals contained within the report be provided to Committee Members.	As part of the work to identify budget savings the Strategic Director for Growth and Development is conducting a review of the Council's land and property assets. An internal working group is in place with some external commercial advice being provided. This work has just started so there are no specific proposals to update on. A prudent approach will continue to be taken with the Council's asset base whilst seeking opportunities to obtain more value. A further update will be provided in the January Budget report to this Committee.	Louise Wyman
3 Nov 2020	RGSC/20/48 Workforce Equality Strategy	To recommend that training on race awareness is provided to all staff and Elected Members	A response to this recommendation will be provided in due course	Deb Clarke

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **4 January 2021**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk

<p>TC821 - Framework for the supply of Desktop Hardware 2019/03/01A</p> <p>To seek a supplier, in order to award a contract for the supply of desktop hardware technology to support the development and deployment of the ongoing end user device strategy.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Apr 2019</p>		<p>Report and Recommendation</p>	<p>Mike Worsley mike.worsley@manchester.gov.uk</p>
<p>Leisure Services - External Ref: 2016/02/01C</p> <p>The approval of capital expenditure on external Leisure Services land and buildings.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2019</p>		<p>Business Case</p>	<p>Lee Preston l.preston2@manchester.gov.uk</p>
<p>TC969 - Provision of LAN AND WLAN 2019/03/01E</p> <p>MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st May 2019</p>		<p>Report and Recommendation</p>	<p>Andrew Blore a.blore@manchester.gov.uk</p>

<p>TC986 - SAP support and maintenance (2019/03/01F)</p> <p>To provide support to the SAP team in order to resolve incidents.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st May 2019</p>		<p>Report and Recommendation</p>	<p>Mike Worsley mike.worsley@manchester.gov.uk</p>
<p>Strategic land and buildings acquisition 2019/06/03C</p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Mar 2020</p>		<p>Checkpoint 4 Business Case & Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p>Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's Housing Group (2019/09/23A)</p> <p>The approval of £2m capital expenditure from the Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscares St Vincent's, to acquire, refurbish and sell empty homes/stock</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 22nd Oct 2019</p>		<p>Checkpoint 4</p>	<p>Martin Oldfield m.oldfield@manchester.gov.uk</p>

surplus to requirement to first time buyers/owner occupiers.					
<p>Microsoft Consultancy engagement piece Q20377 (2019/11/05A)</p> <p>To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk
<p>Microsoft Licenses TC718 (2019/11/05B)</p> <p>To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.</p>	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019		Report and Recommendation	Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk
<p>Appointment of a supplier for Measured and Unmeasured Water Charges - TC1030 (2020/01/27A)</p> <p>The purpose of this tender is to appoint one supplier to form a framework water services agreement. The framework agreement will</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk

also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.					
<p>Establishment of a multi-supplier framework for the supply of gas TC473 (2020/01/28A)</p> <p>To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020		Report and Recommendation	Walter Dooley w.dooley@manchester.gov.uk
<p>The acquisition of a Care Facility (2020/02/28A)</p> <p>The approval of capital expenditure from Sustaining Key Initiatives budget to acquire a property to respond to market pressures to retain sufficient services for Manchester</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Mar 2020		Checkpoint 4 Business Case	Sarah Broad Interim Deputy Director of Adult Social Services sarah.broad@manchester.gov.uk

people, through market intervention					
<p>Long Leasehold disposal of 30-32 Shudehill & 1-3 Nicholas Croft, M4 1FR (2020/05/22A)</p> <p>To approve the acquisition of Freehold of 1-3 Back Turner Street and subsequent disposal of Long Leasehold of the same plus 30-32 Shudehill & 1-3 Nicholas Croft</p>	Chief Executive	Not before 22nd Jun 2020		Briefing Note July 2019 and August 2019 and Delegated Authority approval	Pippa Grice pippa.grice@manchester.gov.uk
<p>Oldham Road cycling route (2020/05/28B)</p> <p>The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).</p>	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<p>Acquisition of Land at Red Bank (2020/06/25A)</p> <p>The approval of capital expenditure for the</p>	City Treasurer (Deputy Chief Executive)	Not before 24th Jul 2020		Checkpoint 4 Business Case and briefing note	Nick Mason n.mason@manchester.gov.uk

<p>Acquisition of land on Red Bank, Cheetham to support delivery of the Housing Infrastructure Fund Programme (HIF) in the Northern Gateway. The Land is required to provide access and new road construction to unlock key sites as part of the initial phases of development.</p>					
<p>Completion of the construction of the Chorlton Cycling & Walking scheme (2020/07/24A)</p> <p>The approval of capital expenditure to complete the construction of the Manchester-Chorlton Cycle Scheme.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 22nd Aug 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk</p>
<p>Construction of Northern Quarter Walking and Cycling scheme (2020/07/24B)</p> <p>The approval of capital expenditure to construct the Northern Quarter Walking & Cycling Scheme.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 22nd Aug 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk</p>

<p>Manchester Central Convention Centre Limited - Loan Repayment Deferral (2020/08/06A)</p> <p>Approval to defer loan repayments, principal and interest, due to Manchester City Council from Manchester Central Convention Centre Limited until 31st March 2021.</p>	<p>Chief Executive</p>	<p>Not before 4th Sep 2020</p>		<p>Confidential report</p>	<p>Sarah Narici sarah.narici@manchester.gov.uk</p>
<p>TC1005 - Security Services- vary of contract with existing provider (2020/08/14C)</p> <p>Approval to vary the contract with the existing provider.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 12th Sep 2020</p>			<p>Steve Southern s.southern@manchester.gov.uk</p>
<p>TC701 - PPM and Reactive repairs of public buildings (2020/08/14D)</p> <p>To vary the contract with the existing provider.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 12th Sep 2020</p>			<p>Steve Southern s.southern@manchester.gov.uk</p>
<p>Early Years & Education System (EYES) - Additional Funding (2020/09/01A)</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 30th Sep 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk</p>

<p>The approval of revenue expenditure for additional costs attributed to the implementation of the Liquidlogic EYES module, funded by a transfer to the revenue budget from the Capital Fund.</p>					
<p>TC778 - Cashless Parking (2020/09/08B)</p> <p>To vary the contract with the existing provider.</p>	<p>City Treasurer (Deputy Chief Executive), Chief Executive</p>	<p>Not before 7th Oct 2020</p>		<p>Report and Recommendation</p>	<p>Patricia Wilkinson, Group Manager - Parking & Bus Lane Enforcement p.wilkinson1@manchester.gov.uk</p>
<p>TC043 - Hire of commercial vehicles (2020/09/16A)</p> <p>To seek approval to appoint a number of companies under a framework agreement for the provision of a short to medium term hire of self-drive commercial vehicles to be used by the Fleet Management Services Department.</p> <p>The agreement will be for a three year period with an</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 15th Oct 2020</p>		<p>Confidential contract report with recommendation</p>	<p>Gary Campin g.campin@manchester.gov.uk</p>

option to extend for a further two years commencing November 2020					
<p>Framework agreement for the Residential Furniture and Associated Products for Housing Services (2020/10/16A)</p> <p>The appointment of a single provider to provide Residential Furniture and Associated Products for Housing Services.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jan 2021		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov.uk
<p>Council Tax Base 2021/22 (2020/11/09A)</p> <p>To set the 2021/22 Council Tax Base</p>	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2021	In consultation with the Executive Member for Finance and Human Resources	Council Tax Base report	Julie Hardman julie.hardman@manchester.gov.uk
<p>Business Rates Base 2021/22 (2020/11/09B)</p> <p>To set the 2021/22 Business Rates Base</p>	City Treasurer (Deputy Chief Executive)	Not before 31st Jan 2021	In consultation with the Executive Member for Finance and Human Resources	Business Rates base report	Julie Hardman julie.hardman@manchester.gov.uk

<p>Council Tax 2020/21 Balance (2020/11/09C)</p> <p>To agree the estimated council tax surplus or deficit</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 15th Dec 2020</p>	<p>In consultation with the Executive Member for Finance and Human Resources</p>	<p>Council Tax Balance report</p>	<p>Julie Hardman julie.hardman@manchester.gov.uk</p>
<p>Business Rates 2020/21 Balance (2020/11/09D)</p> <p>To agree the estimated business rates surplus or deficit</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 31st Jan 2021</p>	<p>In consultation with the Executive Member for Finance and Human Resources</p>	<p>Business Rates balance report</p>	<p>Julie Hardman julie.hardman@manchester.gov.uk</p>
<p>Contract for the Provision of insurance coverage for Combined Liability, Motor - Fleet and Non Fleet, Medical Malpractice, Uninsured Loss Recovery, Personal Accident & Travel, School Journeys, Crime, Computer (2020/11/15A)</p> <p>The appointment of Provider to deliver the service.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Feb 2021</p>		<p>Report and Recommendation</p>	<p>Lisa Richards, Insurance and Risk Manager lisa.richards@manchester.gov.uk</p>

<p>Wind Tunnel Project at the Manchester Institute of Health and Performance (2020/11/15B)</p> <p>The approval of capital expenditure to reconfigure the existing performance hall to become the world's leading cycling wind tunnel for elite performance development.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 14th Dec 2020</p>		<p>Checkpoint 4 Business Case</p>	<p>Neil Fairlamb N.Fairlamb@manchester.gov.uk</p>
<p>End User Devices (2020/12/14A)</p> <p>The approval of capital expenditure for the replacement of end user devices.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 12th Jan 2021</p>		<p>Checkpoint 4</p>	<p>Chris Wanley, Director of ICT chris.wanley@manchester.gov.uk</p>
<p>Public Sector Decarbonisation Scheme (2020/12/14B)</p> <p>The approval of capital expenditure on energy efficiency measures in public buildings</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 12th Jan 2021</p>		<p>Checkpoint 4 Business Case</p>	<p>Richard Munns r.munns@manchester.gov.uk</p>

<p>Redevelopment of Campfield Market Halls (including acquisition of Castlefield House) (2020/12/23B)</p> <p>Acquisition of Castlefield House, Liverpool Road, Surrender of Lease of Lower Campfield Market and subsequent disposal of long leases of Castlefield House, Upper and Lower Campfield Markets</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 21st Jan 2021</p>		<p>Briefing Note to be submitted at time of decision</p>	<p>Pippa Grice pippa.grice@manchester.gov.uk</p>
<p>Highways</p>					
<p>Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B)</p> <p>To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance Plant Vehicles and equipment.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Nov 2019</p>		<p>Confidential contract report with recommendation</p>	<p>Brendan Taylor b.taylor1@manchester.gov.uk</p>
<p>Highways Investment Programme - Large Patching Programme (2019/10/02A)</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 30th Oct 2019</p>		<p>Checkpoint 4 Business Case</p>	<p>Kevin Gillham k.gillham@manchester.gov.uk</p>

The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21					
<p>Car Park Management Services TC1054 (2019/11/04E)</p> <p>To appoint a supplier to provide Car Park Management Services</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Sep 2020		Report and Recommendation	Danny Holden d.holden1@manchester.gov.uk
<p>Provision of Rock Salt (2020/08/14G)</p> <p>To seek approval to award a contract to a supplier for the provision of De-icing Salt (Rock Salt).</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Sep 2020			Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
<p>Northern Quarter cycling and walking scheme (Areas 1 and 3) (2020/12/14G)</p> <p>The approval of capital expenditure to commence the Northern Quarter cycling and walking improvements at Ducie</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

Street, Dale Street and Thomas Street					
<p>Road Safety and Traffic Management Measures programme in 2021/22 (2020/12/14F)</p> <p>The approval of capital expenditure to deliver a programme of city wide Road Safety & Traffic Management Schemes during 2021/22</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Ian Halton, Head of Design, Commissioning & PMO ian.halton@manchester.gov.uk
<p>Carriageway and Footway surfacing Programme 2021-22 (2020/12/14C)</p> <p>The approval of capital expenditure for the Delivery of 2021-22 Carriageway & Footway Surfacing Programmes that is year 5 of the 5 year programme</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Paul Swann p.swann@manchester.gov.uk
<p>Northern / Eastern Gateway Walking and Cycling Scheme Accelerated Works (2020/12/14E)</p> <p>The approval of capital expenditure for the</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk

commencement of construction for the Walking & Cycling scheme					
<p>Manchester to Chorlton Cycleway Area 3 Early Works (Brooks Bar) (2020/12/14D)</p> <p>The approval of capital expenditure for junction improvements</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Jan 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
Children and Families					
<p>Extra Care - Russell Road LGBT Project 2019/03/01H</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk
<p>Extra Care - Millwright Street Project 2018/03/01I</p> <p>The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk

the ownership of MCC.					
Adults Social Care and Health					
TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking (2019/08/23A) To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B) To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1043 - TEC Phase 1 -	City Treasurer	Not before		Report and	Nicky Parker

<p>Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)</p> <p>To appoint a supplier to provide movement and environmental sensors that analyse movement patterns.</p>	<p>(Deputy Chief Executive)</p>	<p>1st Oct 2019</p>		<p>Recommendation</p>	<p>n.parker@manchester.gov.uk</p>
<p>TC1044 - TEC Phase 1 - Movement and sensors that allows remote physio (2019/08/23D)</p> <p>To appoint a supplier to provide movement sensors to allow remote physio</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E)</p> <p>To appoint a supplier to provide specialist ICT equipment that prevents falls in the home</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>
<p>TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F)</p> <p>To appoint a supplier to</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Oct 2019</p>		<p>Report and Recommendation</p>	<p>Nicky Parker n.parker@manchester.gov.uk</p>

<p>create a central database to collate and analyse the data received from the TEC devices.</p>					
<p>Education and Skills</p>					
<p>Q20347 Consultant for EYES data Migration. 2019/04/25A</p> <p>Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Jun 2019</p>		<p>Report and Recommendation</p>	<p>John Nickson j.nickson@manchester.gov.uk</p>

3. Resources and Governance Scrutiny Committee - Work Programme – January 2021

Tuesday 12 January 2021, 10.00am

**** DUE TO CHRISTMAS BREAK PLEASE CAN AS MANY REPORTS AS POSSIBLE BE SUBMITTED BY TUESDAY 22**

DECEMBER 2020**

(Actual deadline Wednesday 30 December 2020)

Theme – Budget and Governance

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Revenue & Capital Budget proposals 2021/22 – update	<p>The Committee will receive a further report outlining any changes to the Officer budget proposals reported at the November 2020 meeting in light of the provisional local government finance settlement.</p> <p>This will include:-</p> <ul style="list-style-type: none"> • A covering report, providing detail around the local government financial settlement • The November report with highlighted changes • Draft capital budget proposals 	Cllr Leese (Leader)	Carol Culley Paul Hindle Fiona Ledden	
The Council's HRA and Housing Investment Reserve and Governance of the potential work to bring Housing ALMO back in house and other Housing PFI schemes	<p>To receive a report on the financial position of the Council's HRA and Housing Investment Reserve.</p> <p>The report will also outline the proposed governance arrangements that would be put in place should the Council decide to bring the Housing ALMO stock back under the control of the Council including any proposals for future tenant involvement and other</p>	Cllr Richards (Exec Member Housing and Regeneration) Cllr Leese (Leader)	Carol Culley Kevin Lowry Martin Oldfield Louise Wyman Fiona Ledden	

	housing PFI schemes and include details on the governance or contractual arrangements of the Tenant Management Organisations			
Our Manchester Strategy Reset	To receive the draft reset of the Our Manchester Strategy to allow the Committee to make its comments before Executive is requested to approve.	Cllr Leese (Leader)	Carol Culley James Binks Elizabeth Mitchell	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Mike Williamson	

**Tuesday 9 February 2021, 10.00am
(Report deadline Friday 29 January 2021)**

				Comments
Climate Emergency petition	To consider a petition which asks the Council to undertake the following:- "We the undersigned petition the Council to establish a permanent "Climate and Environment Scrutiny Committee", of equal standing to the existing 6 scrutiny committees and make strenuous efforts to secure additional funding for climate action, including the use of its strategic reserves"	Cllr Stogia (Exec Member for Environment, Planning and Transport) Cllr Leese (Leader)	Fiona Ledden Carol Culley Fina Ledden	
Budget 2021/22 – final proposals	The Committee will consider refreshed budget proposals following consideration of the original officer proposals at its November 2020 meeting and (any) revised budget proposals at its January 2021 meeting.	Cllr Leese (Leader)	Carol Culley Paul Hindle Fiona Ledden	

Capital monitoring and assurance update	To receive an update report on the financial position of the Council's major Capital Pipeline projects.	Cllr Leese (Leader)	Carol Culley Jared Allen	
External Review of Capital Programmes and Projects	To receive a report that provides information on:- <ul style="list-style-type: none"> • Work undertaken previously in reviewing the Council's Capital Programme and Projects • What the plan is for further external review • Proposed engagement activity • ToR's of the review; and • Anticipated timescale 	Cllr Leese (Leader)	Carol Culley Jared Allen	
ICT update	To receive a report that provides information on:- The progress in developing the Council's IT Strategy An update on Microsoft 365, to include:- <ul style="list-style-type: none"> • Transition costs and savings (including staffing costs where calculable) • Social value • Interaction with devices and Council device upgrades. An update on Liquid Logic, to include <ul style="list-style-type: none"> • The expected savings and whether these have been realised. An update on Sharp/Daisy Mill/Fast projects	Cllr Leese (Leader)	Chris Wanley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Mike Williamson	

**Monday 1 March 2021, 10.00am
(Report deadline Thursday 18 February 2021)**

**Theme – Budget Meeting
(This meeting is to consider the Budget Proposals only in advance of submission to the Council Budget Setting meeting on 5 March 2021)**

				Comments
Budget Reports	To receive an update on the Councils Budget options prior to submission to the Executive and Full Council. To include an update on the Global Revenue and Monitoring position To include saving proposals for all other Directorates as an appendix	Cllr Leese (Leader)	Carol Culley Paul Hindle	

**Tuesday 9 March 2021, 10.00am
(Report deadline Friday 26 February 2021)**

				Comments
Refresh of SV Policy	To consider the proposed refresh of the Council's Social Value Policy and what Social Value has been derived during COVID19 lockdown	Cllr Leese (Leader)	Carol Culley Peter Schofield	
Estates Strategy	To include the Annual Corporate Property report and future plans/performance of the investment estate (in relation to potential income generation)	Cllr Leese (Leader)	Richard Munns	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Mike Williamson	

Items to be Scheduled
(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).
(New items added are highlighted in blue)

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Commercial activity	Precise Details to be confirmed	TBC	Carol Culley	
Contract Monitoring	Precise Details to be confirmed	TBC	Carol Culley	
Future Council - update	<p>To receive a report that provides an update on the work being undertaken as part of the Future Council programme.</p> <p>To include:-</p> <ul style="list-style-type: none"> • Progress with the roll out of new ICT infrastructure and technology; • Strengthening accountability for Managers • Next phase of ICT strategy 	Cllr Leese (Leader)	Carol Culley	Potentially Feb 2021
External Review of Capital Programmes and Projects	<p>To receive a report that covers provides information on:-</p> <ul style="list-style-type: none"> • Work undertaken previously in reviewing the Council's Capital Programme and Projects • What the plan is for further external review • Proposed engagement activity • ToR's of the review; and • Anticipated timescale 	Cllr Leese (Leader)	Carol Culley Jared Allen	Potentially Feb 2021
Equalities Strategy Implementation update	To consider a progress report following 6 months of the Equalities Strategy being implemented	Cllr Bridges (Exec Member for Children)	Deb Clarke Lorna Williams	

		and Families)		
Domestic Violence and Abuse – spend on service	To receive an update that provides financial information on the Domestic Violence and Abuse (DV&A) services procured by the Council	Cllr N Murphy (Deputy Leader)	Carol Culley Mike Wright Nicola Rea	Date to be agreed See Minute RGSC/19/50
Highways Safety Capital spend	To receive a report that provides information on proposed investment in Highways Safety. To include planned funding for safety improvements around schools for 2021/22 onwards	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Carol Culley Steve Robinson	
Future Strategy for City Centre Car Parks	To receive a report on the strategy for the return of NCP city centre car parks to the Council's control	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Carol Culley Steve Robinson	
Revenue and Benefits	Themed meeting to include activity around position of Business Rates and Council Tax and impact on residents and how to target support most effectively	Cllr Leese (Leader) in the absence of the Executive Member for Finance and Human Resources	Julie Price	
Review of investments being made by the Council into its Capital Strategy in terms of	Precise scope to be determined	Cllr Leese (Leader)	TBC	

delivering future VFM post COVID19				
S106 governance arrangements	<p>To receive and update report following Internal Audit's review of the new S106 governance arrangements and that this report includes the following information:-</p> <ul style="list-style-type: none"> • An indication of affordable housing being provided from S106 contributions • How Developers are encouraged to mitigate any harm from their developments • Best practice and comparison of S106 arrangements with other GM local authorities; and • The S106 triggers for planning applications within the Deansgate Ward (Land Bounded By Chester Road, Mancunian Way And Former Bridgewater Canal Offices and Land Bounbd by Jackson Row, Bootle Street, Southmill Street and 201 Deansgate. 	Cllr Stogia (Exec Member for Environment, Planning and Transport)	Julie Roscoe Louise Wyman	Representatives from Neighbourhoods and Capital Programmes attend to help address the Committees concerns around the rate of spend of S106 agreements
Income Generation	<p>To receive a more detailed report on income generation across key areas of the Council and include:-</p> <ul style="list-style-type: none"> • responses to queries around the shortfall in actual income for 2018/19 and the projected level of income to be generated in 2019/20 for Legal and Democratic Services; • future opportunities connected to innovative income opportunities; • distinctions between the amount of income generated from cores services the Council provides for social reasons and those it provides solely to make profit; and 	Exec Member for Finance and Human Resources	Carol Culley Fiona Ledden	<p>Date to be confirmed</p> <p>Requested at RGSC meeting on 16 July 2019</p> <p>(see minute RGSC/19/40)</p>

	<ul style="list-style-type: none"> what other local authorities are doing around income generation which the Council could possibly look to emulate 			
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Cllr Leese (Leader)	TBC	Date to be confirmed